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gsm datum

Michael Broudy

[Clayton Kendall, Inc.](http://www.NYCareers.com/seekers/search/company_profile.cfm?employer_id=broudym11)

Pittsburgh, PA (Monroeville)

jobs@claytonkendall.com

**Application network administrator**

Dear Mr Michael Broudy

I would like to apply for the function of network administrator which I saw on the website of your company.

I obtained my degree in Office administration and data management at secondary school.

I trained in different companies. My experience as a trainee learned me good administrative and accounting skills. The position appeals to me because I want to evolve in the administration sector. I’m always ready to learn new things. I’m convinced that I have the skills and training that is needed for this position.

I hope to hear from you soon and be given the opportunity to present myself in an interview.

Yours sincerely

handtekening

naam

Encs: cv

**NYCareers.com Job Posting**

**Clayton Kendall, Inc. - Network Administrator**

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| --- | --- | --- |
| |  | | --- | | **Job Posting Details** |   **Company:** | [Clayton Kendall, Inc.](http://www.NYCareers.com/seekers/search/company_profile.cfm?employer_id=broudym11) |
| **Job Title:** | Network Administrator |
| **Type:** | Full Time |
| **Location(s):** | Monroeville, PA |
|  | |
| |  | | --- | | **Job Description** |   Wanted: Experienced Network Administrator  Clayton Kendall, one of the largest and fastest growing online providers of Promotional Products and Fulfillment Programs in the country, is looking for an experienced Network Administrator with strong problem solving skills to join an existing team for full-time employment in our Monroeville offices.  As a valued member of our team, you will be responsible for administering a multi-platform network spanning five locations. | |
| |  | | --- | | **Job Qualifications/Requirements and Benefits** |   **Qualifications**  Linux and Windows server experience required. Microsoft SQL management, Exchange, Apache, VPN technologies, Cisco Routers, Backup software experience. Ability to work in a team environment as well as individually a must.  **Features and Benefits**  While salary is commensurate with experience, our full benefits package is one of the most competitive in our industry, all contained within a positive work environment. Make yourself a valuable part of our team.  JOB LOCATION: Pittsburgh, PA (Monroeville) | |
|  | |
| |  | | --- | | **How To Apply -** (When submitting your resume reference you saw this ad on NYCareers.com.) | | |
| **Fax or email resume to:**  **Fax: 412-798-7351**  **email: jobs@claytonkendall.com**  **Contact:**  **Michael Broudy**  **PH: 412-798-7120**  **jobs@claytonkendall.com** | |

**Curriculum Vitae**

PERSONAL DETAILS

**Name:** ……..

**Surname:** ……..

**Address:** ……..

**Telephone no:** 012 34 56 78

**Mobile no:** 0123 456 789

**E-mail address:** ……..

**Nationality:** Belgian

**Gender:** F

**Place and date of birth:** 01 January 1999, …….. geboorteplaats

**Marital status:** Single

EDUCATION

**schooljaren:** naam van school

adres van school

richting

**VB.**

**2006 – 2011:** Kta2 Villers

Vildersstraat 3, 3500 HASSELT

Office and data management

**Degree**: diploma A vocational degree in Administration (diploma kantoor)

WORK EXPERIENCE stage + werkervaring

**Traineeship: stage stageplaats**, gemeente, datum van … tot ….

…….. (een paar taken opsommen)

**VB.** **ESSEC**, PAAL-BERINGEN, 07-09-2009/30-01-2010

Classify, computer, phone, use of office equipment, word processing.

SKILLS

**Writing Understanding Speaking**

**Dutch** Fluent Fluent Fluent

**French**Good Good Basic

**Turkish** Fluent Fluent Fluent

**English** Fluent Fluent Fluent

INFORMATICS

**Microsoft Office:** Microsoft Word very good

Microsoft Excel very good

Microsoft Access very good

Microsoft PowerPoint very good

**iWork:** Pages very good

Numbers very good

Keynote very good

PERSONAL SKILLS

**(Korte tekst over jezelf, hobby’s enzo. VB.)**

I’m a social person that likes to meet new people. Working in a group gives me a strong feeling and that makes me a real team player. I also do everything on time, punctuality is my strongest skill.